

College of Business and Economics

Faculty Senate Meeting Minutes

Date: 09-07-2022

Subject: Faculty Senate Meeting Minutes

Attendance: Amirhossein Mohammadian (Chair), Nakao (Vice Chair), Terry Jalbert, Todd Inouye, Andrey Simonov, Sijie Sun, Sukhwa Hong, ~~Angela Faanunu~~, Hellen Tien, Benjamin Zenk, Deborah Hughes, Marcia Sakai (advisory).

Minutes

ITEM 1. Approve the Strategic Planning Committee Charge ([attached](#)).

Motion by Inouye
Seconded by Sukwa
Vote: 9-0-1 in favor of approval

ITEM 2. Approve the [minutes on the 9/2 meeting](#).

Motion by Inouye
Seconded by Jalbert
Vote: 10-0-0 in favor of approval

ITEM 3. Recommend to VCAA a new faculty line specializing in business law ([attached](#)).

Motion by Inouye
Seconded by Jalbert
Vote: 10-0-0 in favor of approval

Meeting adjourned.

Strategic Planning Committee (SPC) Charge

The purpose of the Strategic Planning Committee (SPC) is to develop and maintain the College of Business and Economics (CoBE) Strategic Plan.

The CoBE Strategic Plan:

- sets objectives and goals, including standards, criteria, and responsible parties in order to measure progress
- identifies new threats or opportunities based on regular external analyses
- identifies new strengths and weaknesses based on regular internal analyses
- identifies strategic initiatives not currently addressed
- aligns with the University of Hawaii System and the University of Hawaii at Hilo Strategic Plans

In order to achieve its purpose, the SPC:

- ensures ongoing institutional consultation during the analysis, development, implementation, and updating of CoBE's Strategic Plan
- provides leadership and management in creating and implementing a cyclical system for strategic planning
- provides high-level annual reports to the CoBE Faculty Senate regarding the CoBE Strategic Plan, including outcomes and new insights
- regularly monitors the goals, action items, and outcomes of CoBE's Strategic Plan
- completes ongoing analyses related to the external and internal environment of CoBE
- regularly consults with faculty and other stakeholders on action items
- maintains any online content related to the CoBE Strategic Plan

SPC Committee Structure

The SPC has the authority to charge CoBE faculty, in consultation with the CoBE Dean/Director, with tasks directly related to maintenance and development of the CoBE Strategic Plan. The SPC members will serve in a project management capacity for their assigned Strategic Plan goals.

The SPC will consist of a minimum three CoBE faculty members with at least one faculty member being tenured. The SPC will have a chairperson who may or may not be tenured. This Chairperson should also hold the position of Vice-Director of CoBE (if the position is available). It is recommended that any goal(s) directly related to, or dependent upon the Dean/Director of CoBE be assigned to the SPC Chairperson (e.g. Financial stability of CoBE). All other CoBE Strategic Plan goals can be delegated to committee members.

The SPC will operate under a structure of majority vote only when needed, with the CoBE Dean/Director allowed to serve as a tie breaker if required. The full SPC will meet at minimum on a bi-annual basis (once in the fall semester and once during the spring semester). Additional committee members may be identified and recruited as necessary, with the possibility of ad-hoc members as needed.

Aloha VCAA / Interim Dean Roney,

The CoBE faculty Senate met on 9/7/22 to discuss the item of the CoBE faculty line which is already in-process. You had requested that more context and support be provided so I will share with you the recommendation confirmed by CoBE Faculty Senate vote (10-0-0).

The CoBE Senate recommends that the line be under BUS with a specialization in Business Law. Some supporting details follow:

- This is a gap in this specialization within the current CoBE faculty.
- BUS 240 (Business Law) is part of the business core needs, to be offered regularly at a minimum of two sections each semester. Both sections are historically full.
- The hire would have a primary teaching load consisting of BUS 240.
- The hire would have a secondary teaching load to take on duties such as BUS 100/110 and/or law-related elective courses or other related areas such as Estate Planning or Tax Planning, HR Law, CPA Prep course in Business Law.
- With the lecturer model, this course is typically taught fully online since the lecturers are full time practicing professionals. Having a faculty line for this area would allow for varied course formats which may better fit student needs.
- A faculty line in BUS Law would facilitate expansion of student credentials into the pre-law certificate.